Lindsay Leg Club Foundation Post Board Meeting Action Log
Date: 5/7/2020

Agenda Item no	Action	Responsible	Due Date	Progress Update Date	Progress
6b	Draft Fundraising Policy	JT-B	3/6/20	3/6/20	MH has received Draft
3	To write letters of thanks to writers and publishing houses regarding their ongoing support for the LLCF and Leg Club network	MH	3/6/20		ETL has sent details of organisations to thank to MH
4b	Collect quotes from Leg Club Members, positive or negative, for discussion by the Board.	CB To collate	ongoing		
6	To contact JT-B regarding the appointment of a public relations consultant	MH	15/7/20		He had thought it was approved- now designed in House style
7	To contact JT-B regarding the media policy	MH	15/7/20		He had thought it was approved- now designed in House style.
9	To find if the Trustee secure page can be reactivated on the website	LB	15/7/20	12/6/20	LB has set up the secure page on the website and emailed Trustees with login details and password.
9	To put Equality and Diversity on the agenda for the next virtual meeting	CM	15/7/20		Done
9	To write press release regarding the Partnership Agreement	JT-B JS to check	15/7/20		Press release completed and released on 2/7/20

10	To put the AGM on the agenda for the next virtual meeting	CM	15/7/20		Done