PATIENTS COMMUNITY
PRACTICE AND DISTRICT NURSES
LEG CLUB®
www.legclub.org

The Lindsay Leg Club Foundation
CRN 1111259

FOUNDATION GOVERNANCE DOCUMENT:

Conflict of Interest

RATIONALE: A CONFLICT OF INTEREST IS ANY SITUATION IN WHICH AN OFFICER'S OR TRUSTEE'S PERSONAL INTERESTS, OR INTERESTS THAT THEY OWE TO ANOTHER BODY, MAY (OR MAY APPEAR TO) INFLUENCE OR AFFECT THE TRUSTEE'S DECISION MAKING.

Trustees and members are obligated to always act in the best interest of the organisation.

This obligation requires that any Trustee or member, in the performance of organisation duties, seek only the furtherance of the organization mission. At all times, Trustee and board members are prohibited from using their job title or the organisation's name or property, for private profit or benefit.

The Trustee of the organisation should neither solicit nor accept gratuities, favours, or anything of monetary value from contractors/ vendors. This is not intended to preclude bona-fide organisation fund raising-activities

Unless approved by the board of Trustees no Trustee of the organisation shall participate in the selection, award, or administration of a purchase or contract with a vendor where, to his knowledge, any of the following has a financial interest in that purchase or contract:

- Any member of their immediate family or their partner;
- An organization in which any of the above is an officer, director or employee;
- A person or organisation with whom any of the above individuals is negotiating or has an arrangement concerning prospective employment.

DISCLOSURE:

Any possible conflict of interest shall be disclosed by the person or persons concerned.

Board Action

When a conflict of interest is relevant to a matter requiring action by the Board, the interested person(s) shall call it to the attention of the Board and said person(s) shall not vote on the matter. In addition, the person(s) shall not participate in the final decision or related deliberation regarding the matter under consideration. When there is a doubt as to whether a conflict exists, the matter shall be resolved by vote of the Board of Trustees, excluding the person(s) concerning whose situation the doubt has arisen.

RECORD OF CONFLICT

The official minutes of the Board shall reflect that the conflict of interest was disclosed and the interested person(s) did not participate in the final discussion or vote and did not vote on the matter. To ensure transparency the outcome will be duly recored by the company secretary, accountable for ensuring all trustees have duly completed the Declaration of interest document.